

OLD BORDENIAN HOCKEY CLUB

CONSTITUTION

1. THE CLUB and COMMITTEE:

- 1.1. The Club shall be called the “Old Bordenian Hockey Club”.
- 1.2. The Club shall be a private club, run for the benefit of its members.
- 1.3. Membership shall be open to all, regardless of age, sex, creed or disability. The club committee (“The Committee”) has the right to reject any application for membership from a former member whose membership has been revoked or to revoke an existing membership if the member has contravened the rules of the Club or the rules of England Hockey or the Kent Hockey Association.

In the event that an application for membership is rejected, or that a membership is revoked, the applicant or member will have the right to appeal against the decision to reject or revoke the application. In such event, The Committee will appoint an Appeals Committee which will comprise three from the Chairman, the Vice-Chairman, the Hon. Treasurer and the Hon. Secretary.

1.3.1 Membership Types:

Full Member – once accepted into membership and having paid the annual membership fee, a Full Member has all the rights and privileges outlined in the constitution.

Associate Member – Borden Grammar School staff and Governors and Old Bordenian Association Committee members and juniors registered through the Club’s development programmes are automatically granted such membership (without fee). “Minis” and families of “Minis” who have paid their registration fee are also given this status. This status entitles them solely to the use of the clubhouse facilities for OBHC, BGS and OBA purposes.

Life Member – former members may be accorded “Life Membership” in recognition of past service; which is “non- playing” but otherwise attracts all the rights and privileges outlined in the constitution (without fee). To be recommended and approved only at an AGM or EGM.

President – The headmaster of the school shall be offered this post and, once accepted, is considered a “non-playing” Full Member but otherwise attracts all the rights and privileges outlined in the constitution (without fee). [If the offer is refused, the post will be offered to a person recommended by the Committee]

Vice President – The Committee may recommend this status to be awarded to a person who they believe has made a significant contribution to the successful running of the Club and, once accepted, is considered a “non-playing” Full Member, but otherwise attracts all the rights and privileges outlined in the constitution (without fee).

- 1.4. The membership fee shall be set at the Annual General Meeting (AGM) for the coming season and must be paid by 31st October in that season. The match fee shall be set by The Committee from time to time.
- 1.5. The objectives of the Club are to provide to members of the club the opportunity to participate and improve in the sport of hockey, and in any other sports which the Committee deems appropriate, and to provide social and recreational facilities for the members' further enjoyment of those sports
- 1.6. The club will be affiliated to the relevant national and local sports governing bodies in order to participate in appropriate leagues and other competitions.
- 1.7. The Club shall adopt the National Associations' Equity and Disciplinary policies and The Committee may adopt any other policies on behalf of the membership.
- 1.8. The affairs of the Club shall be managed by The Committee which shall consist of the following officers ("The Officers"):
 - a) chairman
 - b) vice-chairman
 - c) a representative of each team, to be nominated by the captain of that team
 - d) honorary secretary
 - e) honorary fixture secretary
 - f) honorary assistant fixture secretary
 - g) honorary treasurer
 - h) honorary assistant treasurer
 - i) social secretary
 - j) any co-opted members
 - k) The designated Welfare Officers
- 1.9. The Honorary Secretary shall give 10 days notice of all committee meetings and in such a meeting, 4 shall be a quorum. Committee meetings shall take place on the first Monday of alternate months or at such other times as The Committee deems necessary or convenient.
- 1.10. The Officers shall hold office for a calendar year, being elected annually at the AGM. All officers shall retire annually but shall be eligible for re-appointment.
- 1.11. The Committee shall act for the members. Liabilities incurred shall fall upon the members (provided that The Committee has acted in accordance with the constitution, in honesty and in good faith).
- 1.12. Every decision at committee meetings shall be determined by a majority of the vote of the members present and voting, each member having one vote. In the event of an equality of votes, the Chairman of the meeting shall have a casting vote.
- 1.13. The Committee may employ professional officers at its discretion.

1.14. The Committee may appoint any other sub-committee which shall be responsible to it.

1.15. The Committee and all sub-committees shall have the power to co-opt.

2. FINANCE

The Club will be run on a not-for-profit basis.

2.1 All monies raised by, or on behalf of, or accruing to, the Club shall be applied to further the objectives of the Club and for no other purpose. Any surplus income or profits will be reinvested in the Club: no surplus income or assets will be distributed to club members or to third parties.

2.2 The Club Treasurer shall be responsible for the finances of the Club.

2.3 The financial year of the Club ends on 31st May.

2.4 Proper accounts shall be kept of all sums of money received and paid out by the Club.

2.5 An audited statement of accounts, for the year up to and including this date shall be presented to the AGM of the Club.

2.6 The funds of the Club shall be lodged at a bank or building society in an account in the name of the Club and all cheques, drafts, etc drawn on such account shall be signed by any two of the three designated officers

3. SELECTION

3.1 There shall be a selection committee for the men's teams and a selection committee for the ladies' teams each consisting of the respective team captains or the captain's nominated representative from that team.

3.2 The selection committees shall be responsible to The Committee.

3.3 The selection committees shall meet weekly during the hockey season on a day and at a time to be agreed by The Committee.

4. ANNUAL & EXTRAORDINARY GENERAL MEETINGS

4.1 An Annual General Meeting shall be held in June. All members shall receive notice of it at least 14 days beforehand.

4.2 Full members shall be entitled to vote at a general meeting of the Club and shall have equal voting rights.

4.3 The quorum for general meetings shall be 10% of the voting membership of the Club.

- 4.4. At the Annual General Meeting the members shall elect The Committee and an Honorary Auditor.
- 4.5. The Honorary Treasurer shall present to the Annual General Meeting the audited accounts for the previous year ending 31st May.
- 4.6. An Extraordinary General Meeting may be summoned at any time by The Committee on giving at least 7 days written notice to all members.
- 4.7. The Committee must summon an Extraordinary General Meeting within 28 days of receiving a written request for such a meeting, signed by at least 15 Full members of the Club. The request must state the reasons for the demand and The Committee shall give the members 7 days notice of the meeting and the reasons for it.
- 4.8. These rules may be altered only by the Annual General Meeting or by an Extraordinary General Meeting.

5. PROPERTY AND STAFF

- 5.1. Responsibility for all property owned or leased by the Club, and for the employment of paid staff and volunteers rests with The Committee.

6. DISCIPLINE

- 6.1. The Committee shall have the power to take appropriate disciplinary action against any member and shall have the authority to terminate the membership of any member deemed guilty of conduct deemed by The Committee to be to the detriment of the Club.

7. DISSOLUTION

In the event of the dissolution of the Club, any remaining assets shall be given or transferred to another registered CASC, a registered charity or to the sport's governing body for use by them in related community sports, the recipients to be approved at an Extraordinary General Meeting.

Signed:

----- *A Wilson* ----- Chairman

----- *K Wusa* ----- Secretary

Date: *1st February 2017*